

Proposed Amendment: 2024 – 02

Proposed by: Executive Committee

Reviewed by the C&B Committee: June 26, 2024

Summary

Amends: Article B-4: Executive Committee

Notes: 1) This is a bylaws change requiring a majority affirmative vote for passage.
2) Boxed material remains unchanged.

Rationale: This amendment clarifies the executive director the responsibility of managing the preparation of minutes for ExCom meetings and actions taken between meetings.

Proposed Amendment to the Bylaws

Article B-4: Executive Committee

Section 4: Minutes — The Executive Director shall be responsible for the preparation of ~~having copies of~~ the minutes of all Executive Committee meetings and all their actions taken between meetings, and the distribution of the minutes ~~forwarded~~ to all members of the National Council and all department presidents within 15 business days after the end of each Executive Committee meeting or action taken. The minutes shall set forth all resolutions, actions and motions adopted by the Executive Committee during that meeting and since the last meeting and shall be posted on the Association website.